



# APPLICATION FORM

## TRADE FINANCING FACILITIES

Please Tick (✓) where appropriate:	
Supplier Credit Facility	
Import Financing	
Trust Receipt	
Vendor Financing Scheme	

<b>Loan Amount Applied</b>	
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For Bank's Use Only : Applicant		For Bank's Use Only :	
NAME OF APPLICANT		ITEM	DATE
		Received by:	
		Acknowledgement by:	
Assigned to:		Reviewed by:	
FACILITY		Documents complete	Yes      No
AMOUNT APPLIED			



## Trade Financing Facilities

**APPLICANT:**

### 1.0 INFORMATION ON APPLICANT

#### 1.1 APPLICANT

Please Tick (✓) Where Applicable	Listed <input type="checkbox"/>	SME <input type="checkbox"/>	Government Agencies <input type="checkbox"/>
Company Name			Company Registration No.
Correspondence Address			
Registered/Office Address			
Principal Activities		Purpose of Facility	
Date of Incorporation		Authorized Capital	
Date of Commencement of Business		Paid-Up Capital	
Contact Person			
Telephone No.		Mobile No.	
Fax No.		Email	

#### 1.2 EXISTING CREDIT FACILITIES WITH EXIM BANK (if applicable)

	Type of Facility and Approved Limit	Date Approved	Amount Outstanding (RM)	Security
i.				
ii.				
iii.				

#### 1.3 CREDIT FACILITIES WITH OTHER FINANCIAL INSTITUTIONS (including Hire Purchase and Leasing Facilities)\*

	Name of Financial Institution and Location	Type of Facility	Date Approved	Limit	Amount Outstanding (RM)	Security
i.						
ii.						
iii.						

#### 1.4 DIRECTORS\*

	Name	I.C. No./Passport	Nationality	Position	Qualification	Profile/Working Experience (kindly use separate sheet for details)	Other Directorship	*Any "close relative" working with EXIM Bank
i.								
ii.								
iii.								

#### 1.5 SHAREHOLDERS\*

	Name	I.C. No./Passport	Nationality	Profile/Working Experience (kindly use separate sheet for details)	Shareholding		*Any "close relative" working with EXIM Bank
					Amount	%	
i.							
ii.							
iii.							

\*Please provide detailed resume and photocopies of identification card and/or passport.

#### 1.6 MANAGEMENT TEAM\*\*

	Name	I.C. No./Passport	Nationality	Qualification	Position	Profile/Working Experience (kindly use separate sheet for details)	*Any "close relative" working with EXIM Bank
i.							

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ii.						
iii.						

**\*\*Please provide detailed resume.**

**Notes:**

\* *Close Relative means those family members who may be expected to influence or be influenced by that individual, as well as dependents of the individual. This includes the individual's: (a) Spouse and dependents of the spouse; (b) Child (including step children and adopted children) and spouse of the child; (c) parent; and (d) brother or sister an spouses.*

### 2.0 INFORMATION ON MAIN SUPPLIERS

Name	Location (State, Country)	Years of Relationship	Product(s) Supplied	Related Company (Yes/No)	Purchase Contribution (%)	Terms of Payment
i.						
ii.						
iii.						
iv.						

### 3.0 INFORMATION ON MAIN BUYERS

Name	Location (State, Country)	Years of Relationship	Product(s) Supplied	Related Company (Yes/No)	Terms of Payment	Sales Contribution (%)
i.						
ii.						
iii.						
iv.						

### 4.0 SECURITY OFFERED

Please Tick (✓) Where Applicable		Amount (RM)
i.	Assignment of Export Proceeds	
ii.	Assignment of Export Credit Insurance	
iii.	Director(s) Personal Guarantee	
iv.	Corporate Guarantee	
v.	Fixed Deposit	
vi.	Land / Landed Property	

Please Tick (✓) Where Applicable		Amount (RM)
vii.	Cash Deposit	
viii.	Sinking Funds	
ix.	Debenture	
x.	SBLC/Guarantee	
xi.	Quote Shares	
xii.	Others (please specify):	

**\*Please provide copy of valuation report.**

**\*\*For Bank Guarantee/Standby Letter of Credit provided as security, please provide details on the financial intuitions.**

### 5.0 CORPORATE GUARANTOR (if applicable)

<b>Please Tick (✓) Where Applicable</b>	Listed <input type="checkbox"/>	Non-Listed <input type="checkbox"/>	<b>Company Registration No.</b>	
<b>Company Name</b>				
<b>Correspondence Address</b>				
<b>Registered/Office Address</b>				
<b>Principle Activities</b>				
<b>Date of Incorporation</b>		<b>Date of Commencement of Business</b>		
<b>Authorized Capital</b>		<b>Paid-Up Capital</b>		
<b>Contact Person</b>				
<b>Telephone No.</b>		<b>Mobile No.</b>		
<b>Fax No.</b>		<b>Email</b>		

Note: Please provide further information on Corporate Guarantor as stated in item 6.0, No. 6 – 8.

**APPLICANT:**
**5.1 EXISTING CREDIT FACILITIES OF CORPORATE GUARANTOR WITH EXIM BANK (if applicable)**

Bank	Type of Facility	Date Approved	Limit	Amount Outstanding (RM)	Security
i.					
ii.					
iii.					

**5.2 EXISTING CREDIT FACILITIES OF CORPORATE GUARANTOR WITH OTHER FINANCIAL INSTITUTIONS (including Hire Purchase and Leasing Facilities)**

Bank	Type of Facility	Date Approved	Limit	Amount Outstanding (RM)	Security
i.					
ii.					
iii.					

**6.0 FOREIGN EXCHANGE ADMINISTRATION**
**Notice 2, Part. E – Guarantee, Clause 14 (Sub-paragraph 1-6) Pursuant To Section 214 of FSA 2013 & Section 225 of IFSA 2013\***

	Yes	No	Not Applicable	Remarks
1. <b>Financial Guarantee/collateral obtained from Non-Resident (Approval from FEA)</b> Approval is required only for the obtaining of financial guarantees/collateral from other non-residents exceeding RM100.00 million equivalent in aggregate.				
2. <b>Financial Guarantee/collateral issued to Non-Resident (Approval from FEA)</b> Approval is required for financial guarantees/collateral exceeding RM50 million equivalent in aggregate issued by a resident to secure borrowing obtained by a non-resident entity from a non resident entity which is not within its group of entities.				
3. <b>Registration to FEA</b> Financial Guarantee/collateral exceeding RM50.0 million equivalents in aggregate which do not require approval shall be registered not later than seven (7) business days after issuing or obtaining the financial guarantee/collateral.				

\*For more information on this requirement, please visit [www.bnm.gov.my](http://www.bnm.gov.my). The rules and notices can be downloaded from the Foreign Exchange Administration section of [www.bnm.gov.my](http://www.bnm.gov.my).

**7.0 POLITICALLY EXPOSED PERSONS (PEPS) AND/OR HIGH NET WORTH INDIVIDUALS**

Please indicate whether beneficial owner, shareholders, directors and/or management in the applicant's company is a politically exposed person and/or a high net worth individual

	Yes	No	Not Applicable	Remarks
1. <b>Foreign PEPs</b> Refers to individuals who are or who have been entrusted with prominent public functions by a foreign country. For example, Heads of State or Government, senior politicians, senior government, judicial or military officials, senior executives of state owned corporations and important political party officials.				
2. <b>Domestic PEPs</b> Domestic PEPs refers individuals who are or have been entrusted domestically with prominent public functions. For example, Heads of State or Government, senior politicians, senior government, judiciary or military officials, senior executives of state owned corporations and important political party officials.				
3. <b>Person entrusted with a prominent function by an international organisation</b> Refers to members of senior management for example, directors, deputy directors and members of the board or equivalent functions.  International organisation refers to entities established by formal political agreements between their member States that have the status of international treaties; their existence is recognised by law in their member countries; and they are not treated as residential institutional units of the countries in which they are located.  Examples of international organisations include the following: i) United Nations and its affiliated international organisations; ii) regional international organisations such as the Association of Southeast Asian Nations, the Council of Europe, institutions of the European Union, the Organisation for Security and Co-				



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	operation in Europe and the Organization of American States; iii) military international organisations such as the North Atlantic Treaty Organization; and iv) economic organisations such as the World Trade Organization.			
4.	<b>High net worth individual</b> Refers to individuals with net worth of not less than RM10,000,000.00.			

- Notes:
- The requirements for PEPs are applicable to family members or close associates of all types of PEPs.
  - Family members refers to are individuals who are related to a PEP either directly (consanguinity) or through marriage or similar (civil) forms of partnership. A family member will include PEP's direct family members including spouses, children, parents and siblings.
  - Close associates are individuals who are closely connected to the PEP, either socially or professionally. Close associates will include a PEP's widely-and publicly-known close business colleagues and/or personal advisors, in particular financial advisors or persons acting in a financial fiduciary capacity.
  - The definition of PEPs does not cover middle ranking or more junior individuals.

**8.0 STRATEGIC TRADE ACT 2010**

We hereby declare that we are aware of and in full compliance with the Strategic Trade Act 2010 and all the regulations and requirements connected thereto.

**9.0 TO FACILITATE OUR PROCESSING, PLEASE SEND US "CERTIFIED TRUE COPY" OF THE FOLLOWINGS:**  
**IMPORTANT: Kindly ensure that all documents in foreign language are to be translated into either Bahasa Malaysia or English language.**

1. Corporate Profile of Applicant (Business Registration, M&A, Forms 24, 44 and 49);
2. Organisation Chart, Subsidiary and/or Associate Company; Profile of Directors /Shareholders, Senior Management (together with a copy of their NRIC/Passport);
3. Applicant's Audited Financial Statements for the last three (3) years and the latest Management Account;
4. Details of existing borrowing including Hire Purchase and Leasing Facility (provide copy of Letter of Offer);
5. Debtors and Creditors ageing correspond with Financial Statement and Management Account closing date;
6. Cash Flow Projections with detail assumptions (to follow the facility tenor);
7. Latest six (6) months Bank Statement;
8. Business Plan (for newly set-up business) or Expansion Plan (for ongoing business) (where applicable);
9. Profile of Corporate Guarantor (Business Registration, M&A, Forms 24, 44 and 49);
10. Corporate Guarantor Organisation Chart, Subsidiary and/or Associate Company; Profile of Directors / Shareholders, Senior Management (together with a copy of their NRIC/Passport)(if applicable);
11. Corporate Guarantor's Audited Financial Statements for the last three (3) years and the latest Management Account;
12. Details of Corporate Guarantor's existing borrowing (including Hire Purchase and Leasing facilities);
13. Profile of Personal Guarantors together with a copy of their NRIC and/or Passport and Net Worth Declaration Form;
14. List of Buyers and Suppliers;
15. Background or Information of Buyers;
16. End to end Manufacturing Process (flow chart) with brief explanation;
17. Industry write-up on the business;
18. Manufacturing process (flow chart);
19. SWOT analysis of the company;
20. Other Documents (if any):



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**APPLICANT:** \_\_\_\_\_

We hereby declare that all the details given are true to the best of our knowledge and hereby give our consent to EXIM Bank to conduct the necessary credit checking with the relevant agencies.

Authorized Signatory	Company Stamp
Name _____ Designation _____	Date _____

HOW DID YOU GET TO KNOW EXIM BANK?	
Please tick (✓) Where Applicable	
Seminar/Talk/Exhibition <input type="checkbox"/>	Business Associates/Friends <input type="checkbox"/>
Media (TV, Billboard, etc.) <input type="checkbox"/>	
Others (please specify):	<input type="text"/>

CONTACT PERSON		
Name	Direct Line	Email

*\*Do not make changes to the forms without permission from EXIM Bank.*

**Other Conditions:**

- The Applicant/Customer shall not under any circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage to any of the Bank's employees, members of the Boards of Directors, representatives and/or agents in relation to this application/facility/agreement. Such acts are criminal offences under the Malaysian laws and shall entitle the Bank and without prejudice to the Bank's other rights and remedies, to terminate the application/facility/agreement forthwith, and the applicant/borrower shall be liable for all consequential losses incurred by the Bank as a result of such termination, and shall indemnify and render the Bank harmless from all such costs. The Bank is also entitled to report the same to the relevant authorities including but not limited to the Malaysian Anti-Corruption Commission and/or the Royal Malaysian Police.*
- All traveling expenses, charges and any whatsoever out-of-pocket expenses incurred under, in respect of or in connection with the processing of this financing application including but not limited to the cost of inspections and visits of the project(s) to be financed under the Facility by EXIM Bank, its employees, agents, or other consultants at such intervals and in such manner as may be determined by EXIM Bank in its absolute discretion shall be borne by the Customer.*

Please send your application with your supporting documents to :

**Export-Import Bank of Malaysia Berhad**  
Level 1, EXIM Bank  
Jalan Sultan Ismail  
50250 Kuala Lumpur

Tel: (603) 2601 2000 Fax: (603) 2601 2453  
Website Address : [www.exim.com.my](http://www.exim.com.my)